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OFFICE OF THE PRINCIPAL / SECRETARY

MAHATMA GANDHI COLLEGE

(NAAC Accredited Grade - "B" w. e. f. 28 / 03 / 2008)

LALPUR, P.O. : DALDALI, DIST. : PURULIA 723101 (W.B.)

Ref. No. : 92/MGC/2011

Date : 24/03/2011

To
The Director,
NAAC,
2/4 Dr. Rajkumar Road,
P.O. Box N.O. 1075
Rajajinagar, Bangalore – 56010

Sub: Annual Report of the IQAC for the Year 2009-10

Sir,

With due respect to you we are sending the Annual Report of the IQAC for the Year 2009-10 for your perusal and necessary action.

Thanking You,

Yours Faithfully

Sri Rahul Chakrabarti
Convenor

Sri Ranjit Roy
Principal,
Mahatma Gandhi College,
Lalpur, Purulia.

Lalpur
24.03.2011

**Name of the Institution : Mahatma Gandhi College,
Year of Report : 2009 – 2010**

PART – A

IQAC of Mahatma Gandhi College was formed on 17.12.2008 consisting of 10 members. The members are –

1. Sri Ranjit Roy, Principal, Mahatma Gandhi College, Lalpur.
2. Sri Abinash Mahato, Member from the local society.
3. Sri Prabhas Mahato, Member from the local society.
4. Dr. Ajay Choudhry, Member from the management.
5. Sri Kinkar Kumar Ghosh, Teacher member.
6. Dr. Shonima Mukhopadhyay, Teacher member.
7. Sri Sukumar Mitra, Teacher member.
8. Sri Ratan Sarkar, Member from the library.
9. Sri Rahul Chakraborti, Teacher member, Convener.
10. Sri Lalit Kishore Gorai, Member from the management.

the first meeting of IQAC held on 04.03.2009 with a view of enhancing the internal quality of the institution, the following proposals emerged from the meeting and were deemed the thrust area.

1. The college authority should contact the appropriate authority for add-on courses.
2. The LCD projector and the OHP may be permanently installed in the seminar hall
3. Construction of a campus wall should be immediately taken care of.
4. Play grounds should be specified.
5. Computer lab will have to be established in the Academic year 2009 – 2010.
6. Unit tests for the Honours student should be more frequently.
7. The college authority should take initiative to initiate Remedial Coaching in the college.
8. on the basis of regularly in the classroom and performance in the Examination (University Examination)

Outcome achieved upto 30.06.2010.

1. Responding to our application for an add-on course, UGC has granted as funds to initiate an add-on course in Translation Proficiency. We have formed a syllabus which has been approved by the University of Burdwan. The college authority has also contacted the faculties of the Department of Comparative Literature, Jadavpur University, who have assured us to left as per their convenience. We have also published an advertisement and circulated that through out the college campus to meet with an initial moderate response.

2. Remedial Coaching for SC/ST/OBC students that we applied for has been grants funded by UGC. We have begun our classes following a definite, well circulated routine from 08.02.2010.

3. The construction of our boundary wall has been completed to a large extent with financial help from Zilla Parishad.

4. The Honours Departments are regularly arranging unit tests on the basis of marks earned in the Unit tests. Our students are categorized in to Advanced Learner and Backward Learners. Interaction of teacher with their students outside the classroom has been formalized.

5. As per the recommendation of the IQAC we have introduced the practice of regular monitoring of attendance of students in classes. Provision of giving prizes to the best three students of each Honours Department on the basis of their attendance in class is also introduced.

6. The college authority has permanently installed the LCD projector and OHP in the seminar hall. In departmental seminar these projections are used rather frequently.

P. T. O.

PART – B

1. Activities reflecting the goals and objectives of the institution :

Our Goals and objectives are to spread higher education and to bring the students belonging to S.C., S.T., O.B.C. and Girls students under the purview of higher education. To achieve these goals and objectives, we have taken some special measures, like implementing reservation rule properly and providing financial and other necessary facilities to the needy students.

2. New academic programmes initiated :

Hons. in Philosophy & Sanskrit.

3. Innovation in curricular design and transaction : NIL

4. Inter-disciplinary programmes started : NIL

5. Examination reforms implemented :

Our college is affiliated to the University of Burdwan. So, we strictly abide by the examination - rules and regulations of the University of Burdwan. Apart from that our departments are used to taking Unit Tests in regular intervals.

6. Candidate Qualified NET/SLET/GATE etc.:

N.A. (Ours is a Undergraduate College)

7. Initiative towards faculty development programme :

College authority provides study leave to complete the Ph.D. course to fulfill the need of faculty development. Apart from that our departmental teachers participate in Refresher Courses, Orientation Programmes and several Seminars.

8. Total number of seminar/workshop conducted :

(a) Environment including preservation of natural resources and conservation of cultural/Historical heritage (10.01.2010) , Organised by N.S.S. Unit, Funded by The University of Burdwan.

(b) 'Bhasa Andolon' (21.02.2010) by the Dept. of Bengali.

(c) Our college has organized District N.S.S. Camp from 06.09.10 to 12.09.10. As the part of the camp several seminars were organized. The camp was funded by the University of Burdwan.

9. Research projects a) Newly implemented : NIL b)Completed : NIL

10. Patents generated, if any : N.A.

11. New collaborative research programmes : NIL

12. Research grants received from various agencies : NIL

13. Details of Research scholars :

- (a) Bipul Chandra Bepari, Asst. Prof. in Sanskrit, Research Scholar in the Dept. of Sanskrit, Rabindrabharati University
- (b) Susovan Dey, Asstt. Prof. in Philosophy, Research Scholar in the Dept. of Philosophy, Jadavpur University.
- (c) Jayanta Sinha Mahapatra, Part-time teachers in Bengali, Research Scholar in the Dept. of Bengali, Viswabharati University

14. Citation index of faculty members and impact factor: (see annexure – I)

15. Honors/Award to the faculty : N I L

16. Internal Resources generated : Rs. 2619158/-

17. Details of departments getting SAP, COSIST(ASSIST)/DST. FIST, etc. assistance/ recognition : N.A.

18. community service :

A: N.S.S.

	Normal Activities	Special Activities
NSS	1. Organizing theoretical classes on value education, other relevant topics like child marriage, various superstition, dowry system and health awareness. 2. Community service in adopted villages. 3. Cleaning the campus, gardening, remarkable days observation,	1. Organizing seminar and special camp. 2. Organizing workshop in adopted villages. 3. Organizing several cultural programme.

B. NCC :

Our N.C.C. unit is one of the best unit of the district. In the Republic Day parade, our unit stood 1st in the district competition. Many of our cadets got employment in Police force during this session.

19. Teachers and officers newly recruited :

<u>Sl. No.</u>	<u>Name of the teacher</u>	<u>Date of Appt.</u>	<u>Subject.</u>
1.	Partha Pratim Roy	01.04.2010	Economics
2.	Thakurdas Mahato	01.04.2010	Bengali
3.	Susovan Dey	05.04.2010	Philosophy
4.	Tapas Mistri	20.04.2010	Geography

20. Teaching – Non-teaching staff ratio :

17 : 14 (excluding Part time staff)

21. Improvements in the library service :

Apart from increasing the number of books, our library has introduced some new facilities to the students, like book bank facility, orientation programme for the library users etc.

22. New books/journals subscribed and their cost :

Journal - 19, Books – 1171, Total Cost.- Rs. 1,60,000/- (Approx)

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback :

We generally distribute questionnaires among the outgoing students (3rd year) and receive feedback from them, which we discuss in the Teachers Council to design our future plan.

24. Unit cost of education :

Rs. 6675/- (Including Salary component). & Rs. 1910/- (Excluding Salary component).

25. Computerization of administration and the process of admissions and examination rules, issue of certificates :

Fully computerized

26. Increase in the infrastructural facilities :

Construction of a new building has been completed to increase the number of classrooms, Computer lab. etc.

27. Technology upgradation :

Office of the college is fully computerized. As far as teaching part is concerned out teachers are using overhead projector and LCD Projector more frequently than before.

28. Computer and internet access and training to teachers and students :

We have a computer lab. for B.Sc & B.Com Students. College authority also encourages the teachers to attend various computer training programmes such as refresher course in computer application etc.

29. Financial aid to students :

We have a Poor Boys' Fund to provide financial help to the poor students. Beside that we also have 'Half-free' & 'Full-free' facilities to the needy students.

No. of students benefited from Poor Boys Fund – 101, & from Free ship - 167

30. Support from the Alumni Association and its activities :

Process of forming Alumni Association is in progress.

31. Support from the Parent-Teachers Association and its activities:

Ours is a rural college. So that the proper awareness of structuring parents association is not there. But the process of increasing awareness in this regard is going on through interactions with the parents.

32. Health Service : N I L

33. Performance in sports activities:

We organize sports and football tournament once in a year. Our sportsmen's and football team's performances in district level inter college competition are satisfactory.

34. Incentives to outstanding sportspersons :

To encourage students taking parts in sports and games we have set up instances of waiving part of their tuition fees.

35. Students achievements and awards :

In the youth parliament competition (Organized by The Parliamentary Affairs Ministry) our student team stood 2nd in the district competition.

36. Activities of the Guidance and counseling cell :

We have a carrier counseling cell. We provide necessary guidance and counseling through conducting special classes and seminars conducted by the counseling cell.

37. Placement service provided to students : N.A.

38. Development programmes for non-teaching staff :

Computer Training for the non-teaching staff was organized by the college.

39. Best practices of the institution :

Our college regularly organize various cultural competition and programmes among the students. Some of our departments use to publish wall magazines in regular interval, such as 'Samay' (Published by the Dept. of Bengali), 'Mural Mind' (Published by the Dept. of English).

40. Linkages development with National/ International, academic / research bodies : NIL

41. Any other relevant information :

In order to strengthen our primary motto of spreading education we have deemed certain auxiliary facilities very important. Apart from the regular classes some special classes were organized by the departmental teachers for the backward students. On the other hand our college is publishing a academic journal named "The Prism". It is a bi-lingual and multi disciplinary journal.

PART – C

- A. To introduce the certificate course in Translation Proficiency from the session 2010 – 2011 as per approved syllabus.
- B. To emphasize the monitoring of students attendance (Specially the students of General Course) in classes.
- C. To complete the boundary wall of the college.
- D. To develop adequate laboratory facilities of the subjects introduced from the session 2010-2011.
- E. To organize State Level / National Level Seminars on different subjects.

ANNEXURE – I

List of Papers prepared and published by our faculty members.

Name of the Teacher	Name of the Paper	Name of the Journal/Seminar
Binoba Patra, Associate Prof. in Pol. Sc.	Concept of decentralization in the Indian Political System	The Prism
Dr. Shonima Mukhopadhyay, Associate Prof. in Bengali	Buddhadev Basur Katha Sahinty	The Prism
Rahul Chakrabarti, Asstt. Prof. in English	A perception of the same void : Beckett and Borchert	The Prism
Biswanath Nag, Asstt. Pro. in Political Science	The nature of Indian Party System : its recent trends.	The Prism
Sukumar Mitra, Asstt. Prof. in Bengali	Kabitar Janasanyog 'Charidike dekho chahi' Pratibader anya rup: Mohit Chattopadhyay er Kimiti Natok.*	The Prism Alpath *This paper was accepted in a UGC sponsored seminar at Panchmura Mahavidyalay, Bankura.
Jayanta Sinha Mahapatra, Part time teacher in Bengali	Manoj Mitra er natoke pratibader swarup	This paper was accepted in a UGC sponsored seminar at Panchmura Mahavidyalay, Bankura.